

**MINUTES OF NOLTON AND ROCH COMMUNITY COUNCIL MEETING**  
**HELD AT NOLTON READING ROOMS, NOLTON**

**5 March 2018**

**Members Present**

D. Smith (Chair), J. Hancock R. Thomson, A. Peach.

Clerk - A. Jones

1358 Apologies

M. Canton, J. Gale, A. Ricketts, M. Harries, Cllr. J. Adams

1359 Declaration of interest

J. Hancock declared an interest with respect to the Roch Gate Motel as he has been contacted re removal work at the site.

A. Peach declared an interest in respect of the new footpath by the Old Post Office as the proposed route goes through land which belongs to A. Peach's mother-in-law, Sue Berry.

J. Gale wrote to declare an interest in respect of the Newgale Road, as someone whose family's livelihood depends on the Newgale Road remaining open for as long as possible and it **not** crossing the land they farm.

1360 Minutes of the previous meeting 5 February 2017

Approved; proposed J. Hancock seconded A. Peach.

1361 Clerk's report on matters arising

- **New bench / old bench progress** - M. Harries informed D. Smith that the new bench is now installed.
- **4 Hilton Crest** - R. Thomson reported some activity at the property which may indicate that the old tenants have now moved on.
- **Yellow lines at Nolton** - no update; still waiting for the lines on the sea-ward side to be painted, weather permitting.
- **Creation of a new footpath by Old Post Office in Church Road, Roch** - D. Smith has asked R. Thomas to provide a quote for the fence which he is still waiting on. D. Smith also confirmed that he hopes to meet with PAVS to discuss how to go about making a bid into one of the funds. R. Thomson enquired with Pembrokeshire College as to the possibility of constructing the fence which was not particularly promising: a repair job is a possibility but the project as a whole is likely to be too big.
  - Action: D. Smith to arrange meeting with PAVS.
- **Solar speed signs and traffic calming** - sadly as no meeting re signs was forthcoming from PCC, it was agreed that the best course of action was to simply go ahead and present PCC with what we have. D. Smith met with the Chair of Solva Community Council who have found that their speed sign has been effective in slowing traffic down. As agreed previously, a lottery bid will be put together, however if this is not successful the Council will have to fund the project and / or raise the money through the community. It was agreed by all that there was a lot of enthusiasm for it. D. Smith produced a number of signature sheets from when this issue was last raised, and it will be timely for this issue to be raised again at our action plan community event in April.

- Action: D. Smith to look at the reliability, price, quality etc of the signs and decide on the best one.
- **Roch Gate Motel** - Clerk is waiting for an update from Rhodri Bevan who is the Planning Enforcement Officer responsible for the site as to whether further action is now being taken.
  - Action: Clerk to contact R. Bevan to receive an update.
- **Nolton and Roch Community Action Plan 2018** - D. Smith handed round the flyer that has been produced by PLANED which will also be circulated in the Round Up. D. Smith and the Clerk are meeting with K. Scott at PLANED next week.
  - Action: D. Smith and Clerk to meet with K. Scott (PLANED) to plan the event and Clerk to send the information to D. Hextall for the Round Up.
- **Nolton Haven beach erosion** - R. Thomson confirmed that the road has been looked at; it is hoped that the wall can be extended from the bridge.
- **Newgale road (email from Sarah Hirst re PCNPA's planning guidelines relating to coastal change are under review)** - D. Smith read out S. Hirst's email which does indicate that there may be a possibility to relocate businesses affected by coastal erosion but any relocation and planning will still fall under the same PCNPA's planning guidelines.
- **Nolton Haven car park** - Clerk gave an overview of her email exchange with fellow clerks in Angle and Amroth (clerk from Penally, the other affected car park did not respond). Both Angle and Amroth are in a near identical situation to Nolton - the land being sold to PCC for a nominal fee with the promise that there was never to be a charge. Sadly, no one has had any luck re a paper trail. We are hoping to combine forces and look into this further.
  - Action: Clerk to speak to Angle / Amroth clerks.

1362 Planning

- None

1363 Finance

- **One Voice Wales 2018/19 membership invoice - £52.32** - the figure had been recalculated by One Voice Wales on renewal (previously £52.40). It was agreed by all to pay this membership fee.
  - Action: Clerk to pay the invoice online.
- **Accounts / budget** - Clerk provided an overview of the accounts and current balance - after payment to One Voice Wales = £1975.70 in the Treasurers account with £407 in the Business Bank Instant Account (savings). The budget for this coming year was also discussed, with the decision from the January precept meeting likely meaning a decrease in donation expenditure. The Clerk proposed transferring £1000 to the savings account which would very nearly equal the £1500 savings to be set aside and required for our 2018/19 year to fund any election costs in 4 years time. All councillors were in agreement.
  - Action: Clerk to transfer the funds across.
- **Independent Internal Auditor appointment** - Clerk advised that a new auditor would need to be appointed in time for the annual audit. Crucially the internal auditor must be independent of the Community Council's management and it would therefore be preferable not to use someone who has worked for or been involved directly with the running of the Community Council. After enquiring with a fellow clerk, it is hoped that Bevan and Buckland may be able to offer the service for a reasonable fee as the Pembroke office have carried out an internal audit for a Community Council. The Councillors confirmed that they have no dealing with these accountants.

- Action: Clerk to enquire with Bevan and Buckland re internal auditor appointment and charges and D. Smith to let the Clerk know the details of anyone else he would suggest.
- **Independent Remuneration Panel for Wales Annual Report - February 2018** - Clerk gave an overview of the published report which allows for payments of £150 per Community Councillor and up to £1500 for the Chair. As previously agreed, it was resolved not to adopt any of the determinations.

1364 Correspondence

- **Paul Sartori letter requesting help with their annual fundraising campaign** - given the reasoning and outcome of the extraordinary meeting in January re the precept it was resolved to keep all donations local to the Parish.
- **Cruse Bereavement Care letter asking for support for their work** - as above.
- **Email dated 14 February 2018 re Control of Dogs (see email below) - thoughts on a voluntary registration fee and what role we as a Community Council can play in helping with this issue?** - Clerk gave an overview of the email re Control of Dogs which states that PCC will no longer respond to complaints / queries re dog fouling as they have insufficient capacity to deal with non-statutory dog issues. PCC hope that community councils can work with them 'recognising the role that they can play' and help provide acceptable solutions. One option mentioned was the introduction of a 'voluntary dog licensing scheme'. All Councillors agreed that the email was rather hard to follow and unclear. All Councillors were also somewhat skeptical as to how well a voluntary scheme might work, although the Clerk did point out that Saundersfoot has had some success with their community dog watch initiative (article from Western Telegraph). It was felt that this issue is likely to be raised at our visioning event in April if it is something which is a problem for the community, with the hope that an acceptable solution might be found.
- **Email dated 19 February 2018 re increasing the cost of on street parking from 19 March 2018** - Clerk read out the letter re increase in PCC charges under the Notice of Variation (No. 7) 2018 which includes Newgale - most notably the 4 hour charge has increased to £3 (£2 previously).
- **Data Protection changes - the new General Data Protection Regulation (GDPR) comes into force 25 May 2018** - the Clerk gave a brief overview of the changes the GDPR will be bringing into effect and how that might impact us as a Community Council: more onerous consent requirements, appointing a Data Protection Officer and undertaking a data audit. One Voice Wales have produced a toolkit which contains a lot of information. It is hoped that the requirements of the new legislation will be proportionate to the size of the public body but until the new act is passed by UK parliament we do not know whether the burden will be less.
  - Action: Clerk to enquire with One Voice Wales as to whether they have more accessible advice or training available.

1365 Meetings attended by Councillors / forthcoming meetings

- **Hywel Dda Community Health Council (CHC) Pembrokeshire local committee meeting 14 February 2018 (Clerk attended)** - Clerk confirmed that the meeting was a useful exercise, especially to better understand the key players and the relationship between CHC (effectively the voice of the patient) and the Health Board. Obviously the Transforming Clinical Services (TCS) topic is the most emotive concern for our community and the information given was that a number of options for hospital provision in the county are being whittled down and will be published for consultation over the coming months. A CHC representative will be attending our May meeting as part of this process.

1366 Other items

- **Building site waste: Lower Folly, Nolton** - R. Thomson reported the building site at Lower Folly to a Pollution Control Officer as waste management on site was not being carried out correctly. Pollution Control were very quick at making a site visit and resolving the issue

1367 PCC report

None.

1368 AOB

- **Rubbish in Nolton** - R. Thomson discussed the state of littering and rubbish in Nolton. Over the half term he did a litter pick and collected lots of bags of rubbish which got him thinking; what will be the incentive for people to carry out a community pick when the new waste regime comes into force? D. Smith thought you may be able to obtain grey bags for community rubbish, beach cleans etc but he wasn't 100% sure of the process.
  - Action: Clerk to email Cllr. J. Adams re this issue and report back.
- **Salt box** - R. Thomson enquired about having a salt box put in by the Chapel in Nolton. D. Smith confirmed that it is Cllr. J. Adams who organises this.
  - Action: Clerk to email Cllr. J. Adams to arrange for a salt box to be installed.
- **AED training** - R. Thomson and M. Canton are trying to find a suitable date for the next AED training session over Easter - date TBC.
- **Nolton signs and bench** - R. Thomson enquired as to the possibility of new benches for Nolton and prettying up either side of the village sign. The Councillors all agreed that plastic recycled benches for the haven would be a great idea and would be fully supported by the Council. J. Hancock commended R. Thomson for his initiative and for all he is doing for his community, which was echoed by all present.
  - Action: R. Thomson to look at what benches are available.

1369 Items for the next agenda

None.

Meeting closed at 8.53 pm.

Next meeting: 7.30pm on Tuesday 3 April 2018 at Victoria Hall, Roch

Signed

Chairman