

MINUTES OF NOLTON AND ROCH COMMUNITY COUNCIL MEETING
HELD AT VICTORIA HALL ROCH

1 July 2024

Members present

R. Thomson (*acting chair for meeting*), M. Harries (*joining remotely*), A. Jones (*joining remotely*), M. Canton, J. Hancock, M. Hammond, J. Gale and A. Peach.
Clerk – N. Neumann.

2086 Apologies

Cllr. P. Morgan.

2087 Declaration of interest

A. Peach declared an interest pertaining to '*foot / cycle path around dangerous bend in Roch*'.

2088 Minutes of the previous meeting dated 3 June 2024

Proposer J. Gale and seconded by M. Canton.
R. Thomson signed minutes as true record.

2089 Clerk's report on matters arising

- **Nolton and Roch Community Land Trust (CLT)** – No update provided on this occasion.
- **Updates from the Victoria Hall / Nolton Village Hall and Reading Room**
 - Nolton Village Hall: No update provided on this occasion.
 - Victoria Hall: M. Harries provided the following update: The Victoria Hall Committee AGM is soon to be held with the re-election of officers to the various roles. The next planned event is a summer bingo on the 31st July. The Bank Holiday August Sunset Cinema is also scheduled although some licensing issues are still to be worked with 'Point Break' the chosen film.
- **Public toilet provisions at Nolton Haven** – The clerk provided the following update: A tenancy at will agreement has been received from PCC which effectively provides for a lease of Nolton Haven Public Toilets up until the 4th November 2024 at which time the toilets would be required to close. Furthermore, confirmation has been received from PCNPA of a £3,000 one-off contribution towards the running costs of Nolton Haven Public Toilets. The clerk also confirmed that insurers Zurich had confirmed that public liability cover could be added to the existing policy at no extra cost to Community Council. The clerk agreed to communicate with Danflo and PCC for the keys and requirements for consumables such as toilet paper. It was agreed that the cleaning requirements would be twice daily throughout the school summer holiday period (2hrs per day / 14 hours per week), and (1hr per day / 7 hours per week) throughout September and October. It was estimated that cleaning costs could be in the order of £2,000. It was resolved to advertise for a local cleaner within the community if possible at an hourly rate of £12.00. Members agreed that both sides (males and females) of the toilet block should be reopened. Furthermore, it was resolved that the clerk as RFO should be responsible for paying cleaning and consumables costs pertaining to the toilets, and has the approval to spend up to £3,000 without further consent required. Finally it was resolved that the clerk should sign the tenancy at will agreement and proceed on the basis of above. M. Canton asked whether signage could be erected to highlight the importance of retaining the public toilets and the Community Council endeavours in doing so.
 - Action: Clerk to follow-up with PCC regarding lease agreement sign-off, Danflo regarding keys and consumables, and with M. Canton regarding a cleaning schedule.

- **Newgale Coastal Adaptation Scheme** – No update available on this occasion.
- **Foot / cycle path around dangerous bend in Roch** – The clerk confirmed a site visit with PCC Group Engineer for Infrastructure had been held on the 4th June on Church Road to discuss this matter. A. Peach and clerk attended the meeting along with member of the public D. Weale. A. Peach provided a brief update from the meeting which was productive: PCC representatives outlined the background to the scheme and why/how the chosen scheme had been designed and implemented. A. Peach and the clerk went on to outline concerns raised by local members of the community, road users and pedestrians. PCC representatives acknowledged improvements to the scheme could be considered and agreed to re-open the scheme once again. Improvements would potentially involve the widening of the roadway by the removal of a section of hedgerow. Furthermore, the removal of the give way/prioritisation road layout could also be considered if the road widening was undertaken. It was agreed by PCC representatives to reopen the scheme and generate new layout options which would be shared with the neighbouring landowner and Community Council.
 - Action: Clerk to follow-up.
- **Policing of double yellow lines in Nolton Haven and Welsh Road (Newgale – Nolton Haven) parking issues and signage** – M. Canton confirmed sand is obscuring road markings along the beach front and needs to be cleaned.
 - Action: Clerk to follow-up.
- **PV Solar Speed Reduction Signs** –The clerk confirmed no further update or correspondence had been received from PCC on Enhancing Pembrokeshire Grant application submitted earlier this year.
 - Action: Clerk to follow-up.
- **Nolton Haven Japanese knotweed** – M. Harries confirmed no update on this occasion.
 - Action: M. Harries to follow-up with PCC representative.
- **Village footpath and signage for Roch to Newgale new footpath** – The clerk confirmed an email had been received from PCC traffic department suggesting a Minor works fund assessment will be completed, and the scheme will be added to the minor works fund priority scheme list.
 - Action: Clerk to follow-up.
- **Speeding vehicles on A487 between Simpsons Cross and Newgale** – The clerk confirmed an email had been sent to PCC traffic / roads department to request a speed survey. No response had been received on when the survey would be undertaken.
 - Action: Clerk to follow-up.
- **Bus Shelter Repairs** – The clerk confirmed PCC maintenance team had completed repairs to the bus shelter as agreed. Furthermore, the clerk confirmed the area around the bus shelter and the guttering on the bus shelter had been cleaned and cleared. It was resolved to remove this item from future agendas.
 - Action: Clerk to follow-up.
- **Dog Fouling in Roch Village** – M. Harries confirmed the headteacher for Roch School had agreed to cooperate on this matter and ask the children to produce artworks to promote dog owners responsibilities re dog fouling. It was resolved to use the easter eggs / chocolates as prizes for the best artwork designs which should be completed before the end of the school year.
 - Action: M. Harries to follow.
- **Town & Community Council websites** – M. Harries confirmed no update on this occasion.
 - Action: M. Harries to follow-up with web developers for Roch Village website.
- **Defibrillator Pads** – The clerk requested approval to purchase the required pads for both Roch and Nolton defibs at a total cost of £544.80. It was resolved and the clerk agreed to purchase the pads.
 - Action: Clerk to follow-up with an order.
- **Newgale Campsite Licences and Planning** – The clerk confirmed the premises licence application would be heard at the next licencing sub-committee meeting scheduled for Tuesday 9th July.

- **Fly tipping near Bathersland** – The clerk confirmed a report had been submitted to PCC requesting the rubbish be removed. M. Canton confirmed the rubbish had now been removed and cleared.
- **Church Road Inappropriate Parking** – The clerk confirmed a conversation had been had with the owners of the property concerned advising them to seek alternative parking for vehicles off the public highway.

2090 Planning

- **PCNPA Proposal: Alterations and refurbishment works to existing Public House including change of use of first floor managers accommodation and letting units to bar/restaurant area.** Duke Of Edinburgh Inn, Newgale, Haverfordwest, Pembrokeshire, SA62 6AS. [NP/24/0259/FUL] *Application sent round to all Councillors prior to meeting – Members expressed their support to this application and plans to rebuild the fire damaged public house.*
- **PCNPA Proposal: Variation of condition No. 2 of NP/23/0476/FUL - Re-siting of an oil tank storage building for improved access & additional guarding to rooftop walkway to improve safety at height.** Roch Castle, Roch, Haverfordwest, Pembrokeshire, SA62 6AQ [NP/24/0298/S73] *Application sent round to all Councillors prior to meeting – No further comments or concerns raised.*
- **PCNPA Proposal [APPEAL]: Change of use of surplus public toilets to takeaway ice cream parlour/coffee bar & beach themed retail with small rear extension to create kitchen together with new public disabled toilet as required by Pembrokeshire County Council.** Redundant Toilet Block, Adjacent to Newgale Campsite, Newgale, Haverfordwest, Pembrokeshire, SA62 6AS. [NP/23/0124/FUL] Planning Inspectorate reference: CAS-03308-M9M1L2. *Application sent round to all Councillors prior to meeting – No further comments or concerns raised.*
- **PCC Proposal: Gable end outdoor classroom and two freestanding timber canopies.** Roch CP School, ROCH, Haverfordwest, Pembrokeshire, SA62 6JU. [24/0182/PA] *Application sent round to all Councillors prior to meeting – No further comments or concerns raised.*

2091 Finance

- The clerk presented findings from the recent FY23-24 Annual Audit for NRCC and asked members for their approval – This matter was duly resolved.
- The clerk asked for approval to pay auditors Bevan and Buckland LLP £354.00 for their auditors services – This matter was duly resolved.
- Clerk updated the councillors on the state of finances and Community Council bank account balances.

2092 Correspondence

- Open to All Project Update
- Notice of Election
- Letter from Ken Skates MS, Cabinet Secretary for North Wales and Transport - 05-06-24
- Info from Welsh Water
- REVIEW OF COMMUNITY ARRANGEMENTS OF THE COUNTY OF PEMBROKESHIRE
- EcoDewi & Great Big Green Week 2024
- Boundary maps
- Hywel Dda University Health Board Stakeholders Reference Group Draft Minutes, 2 May 2024
- Cost to open Nolton for the summer
- RE: Newgale Campsite Premises Licence
- Working Better Together 15 - 28th May 2024
- Invitation to National Park engagement event
- Code of Conduct Training for Town and Community Councils

2093 Meetings attended by Councillors / forthcoming meetings

- No update provided.

2094 Other items

- Nothing raised.

2095 PCC report

- No update provided.

2096 AOB

- Nothing raised.

2097 Items for the next agenda

Meeting closed at 8.45pm

Next meeting: Monday 2nd September 2024 at Nolton Village Hall and Reading Room.

Signed

Chairman