

MINUTES OF THE COMMUNITY COUNCIL MEETING
HELD AT VICTORIA HALL, ROCH

4 September 2017

Members Present

D. Smith (Chair), J. Hancock, M. Canton, A. Peach, J. Gale, Cllr. J. Adams

Clerk – A. Jones, Rob Thomson (observer), Michael Harries (observer). Both R. Thomson and M. Harries agreed to be co-opted onto the Council at the meeting.

1296 Apologies

A. Ricketts.

1297 Minutes of the previous meeting

Chairman signed the minutes of the July meeting following a date, location and typo amendment. Proposed J. Hancock, 2nd R. Thomson (once co-opted).

It was also agreed, at the Chairman's discretion, that 'AOB' would be added back onto the meeting agenda from now on.

1298 Clerks report on matters arising

Clerk updated councillors on:

- **Defibrillator** – M. Harries confirmed that the defibrillator was now installed and up and running. He hopes to arrange training in good time for members of the Victoria Hall Committee and wider community.
- **New bench and old bench to be removed** – M. Harries confirmed that he has sourced a local supplier at Pembroke Dock and the new bench should be delivered to the shop by the end of the month. Cllr. J. Adams confirmed that he would follow up regarding the removal of the old bench.
- **4 Hilton Crest** – Cllr. J. Adams is waiting for the Head of Housing to report back on this matter. M. Canton raised his concern as regards to the length of time it is taking for Housing to report back, which was noted.
- **Yellow lines at Nolton** – Cllr. J. Adams confirmed that he is happy to progress this issue with Darren Thomas, the Head of Highways.

1299 Declaration of interest

A. Peach declared an interest in respect of the new footpath by the Old Post Office as the proposed route goes through land which belongs to A. Peach's mother-in-law, Sue Berry.

J. Gale declared an interest with respect to the proposed new road through Newgale, as her land is affected by both preferred routes.

1300 Planning

None.

1301 Finance

- A. Peach and R. Thomson signed the relevant forms to be added as signatories, D. Davies and J. Hancock signed to confirm the signatures and the forms for the change of Clerk.
- The Annual Return was approved and accepted by the Council. The issues raised were presented by the Clerk and noted so that they are avoided in future.

1302 Correspondence

None.

1303 Other items

- **Co-option of M. Harris and R. Thomson** – M. Harries and R. Thomson signed the Declaration of Acceptance forms and were co-opted onto the Council.
- **Code of Conduct Training** – Clerk informed the Councillors of the Code of Conduct training with Claire Jones, the PCC Monitoring Officer, on Wednesday 4 October at 6.30pm in Solva Memorial Hall. D Smith confirmed he would attend. The Clerk also gave a brief overview of the cost and benefits of joining One Voice Wales and / or PALC, especially from a training perspective. It was noted that the Clerk has been in touch with Trisha Richards, the Clerk at Camrose Community Council, who has some very recent experience of attending training sessions and has some useful insights on the various organisations.
 - Actions: Clerk to follow up with a reminder email re Code of Conduct Training in Solva. It was agreed that it would be worthwhile for the Clerk to meet with T. Richards and report back with more information at the next meeting. In the meantime, the Councillors are to let the Clerk know if there are any specific areas of training which they are particularly interested in.
- **Creation of a new footpath by the Old Post Office in Church Road, Roch** – D. Smith approached Sue Berry prior to the meeting and discussed the possibility of creating a footpath by the Old Post office in Church Road which would cross her land. S. Berry agreed that she would be willing to give up some of the land for a path, although any cost / compensation implications were not discussed. The process of creating a footpath, costs involved and time implications were then discussed at some length. Cllr. J. Adams stressed that the County Council would likely adopt the path once it was at an adoptable standard; this might cost in the region of £10k for 100 yards or so. It was discussed that lottery funding and other options could be looked at to fund the project. Cllr. J. Adams was happy to help with consents etc.
 - Actions: It was agreed in principal that a footpath would be a benefit to the community and exploring the possibility and cost would be a worthwhile exercise. D. Smith agreed to talk to S. Berry in more detail and to Gavin Pritchard and Rob Evans at PCC and report back at the next meeting with a more detailed idea of cost. D. Smith also agreed to speak to Paula Ellis at Roch Castle, who might be interested in being involved in the process given their position as a flagship for the community and as their guests will benefit from improved access.

1304 PCC report

- **Dog fouling / litter / fly tipping** – as an update with regards to these concerns, Cllr. J. Adams reported that a pilot scheme where an external agency effectively police and fine those caught dog fouling / littering / fly tipping was operating in Merlin's Bridge with council support (Pembroke Town Council are also operating a similar scheme). It was noted that it will be interesting to find out how successful such schemes might be.
- **Improving gateways into Roch and traffic calming measures** – J. Hancock spoke to a company that provides solar speed signs at the Pembrokeshire County Show, these cost in the region of £3k. Financially, it was agreed that lottery funding was the best route to take, with a maximum amount of £10k available per application from Awards for All. D. Smith was happy to put the bid together. The possibility of moving and / or making the school sign more visible from the main road was also discussed, as was the possibility of extending the speed limit further towards Newgale or perhaps altering the lines to thin the road, however this will not allow an overtaking opportunity. J. Hancock noted that speeding is a huge problem coming down towards Newgale and he would like to see the speed limit extended further. M. Harries mentioned that he has been approached by members of the community who

are interested in volunteering in a Community Speed Watch programme if it is felt again at any time that this would be a useful exercise. M. Harries also suggested, and it was agreed, that any such programme should run during the summer months in order to take advantage of the better weather.

- Actions: It was agreed that the solar signs are something the Council would like to look further into and J. Hancock is to pass on the relevant literature from the Pembrokeshire County Show to D. Smith.

1305 AOB

- **Defibrillator for Nolton** - R. Thomson discussed the cost and process of installing a defibrillator in Nolton by working with the charity Cariad who effectively support the installation of defibrillators in communities by offering guidance, funding and training. The costs involved total £1400 in all (£400 for the box and £1000 for the AED itself). The Councillors were in support and all agreed that this was a worthy cause, they also agreed that the defibrillator would be best placed in the haven itself, perhaps in the phone box. M. Harries gave a brief overview of the process he went through with the Roch defibrillator and hoped that the Nolton equivalent could be up and running by summer 2018. It was agreed that the money could be raised for the defibrillator by holding various local events, e.g. sports day on the beach, asking for local business contributions and offering a commemorative plaque. It was also mentioned by R. Thomson that Cariad hold their own charity events and may be able to offer some assistance. It was also agreed that the Council would like to offer a donation, with the amount being somewhat dependent on the financial position at the end of March 2018.
 - Actions: R. Thomson is happy to progress this matter and agreed to find out more information from Cariad to effectively start the process.
- **Review of electoral arrangements** – A. Peach attended the electoral review meeting. The overriding feedback was that nothing has been decided yet and it is not at all clear exactly what is going to happen.
- **Newgale road** – D. Smith wrote to Emyr Williams regarding the final WeITAG report that was circulated in mid-August; E. Williams confirmed that there are no material changes and that it is essentially the same document sent out in March. The next step is to seek funding for further investigations and surveys for options 3b and J. It was agreed by all that this process is likely to take some time.

1306 Items for the next agenda
None.

Meeting Closed at 8.40pm.

Signed

Chairman