

**MINUTES OF NOLTON AND ROCH COMMUNITY COUNCIL MEETING**  
**HELD AT VICTORIA HALL, ROCH**

**3 April 2018**

**Members Present**

D. Smith (Chair), J. Gale, M. Canton, J. Hancock, M. Harries, A. Peach.

Clerk - A. Jones

1370 Apologies

R. Thomson, A. Ricketts, Cllr. J. Adams.

1371 Declaration of interest

J. Hancock declared an interest with respect to the Roch Gate Motel as he has been contacted re removal work at the site.

A. Peach declared an interest in respect of the new footpath by the Old Post Office as the proposed route goes through land which belongs to A. Peach's mother-in-law, Sue Berry.

M. Harries declared an interest with respect to child burials as this forms part of his professional work remit.

1372 Minutes of the previous meeting 5 March 2017

Approved; proposed J. Gale seconded J. Hancock.

1373 Clerk's report on matters arising

- **4 Hilton Crest** - M. Canton stressed that although it is positive that the house is now being refurbished and repaired, if PCC had listened to NRCC in the beginning a huge amount of expense would have been saved as the property would not have been in the state it is in now. This sentiment was echoed by the Councillors.
  - Action: Clerk to write to PCC stressing the above concerns and hope they heed the warnings of communities much more efficiently and effectively in future.
- **Yellow lines at Nolton** - sea-ward lines have been painted, no update re land-ward.
  - Action: Clerk to chase PCC accordingly.
- **Creation of a new footpath by Old Post Office in Church Road, Roch** - D. Smith has asked R. Thomas to provide a quote for the fence which he is still waiting on. There is also the possibility of contacting / texting another local man for a quote. This is initially just a cost gathering exercise in order to put a bid together. D. Smith confirmed that he is waiting for a date to meet with PAVS to discuss how to go about making a bid into the Communities Facilities Fund, a government funding pot, as mentioned in previous meetings. Clerk to also attend.
  - Action: D. Smith to arrange meeting with PAVS.
- **Solar speed signs and traffic calming** - D. Smith has looked extensively at a number of speed signs on the market; having identified and emailed 7 suppliers asking them to detail the advantages of their sign over other competitors. They all supply very similar kit for around £3k with subtle differences. He is still chasing up these emails, but so far the favourite of the group is a German made sign sold by a British company based near Solihull. D. Smith went through the spec on offer in detail, with the ability to collect data (from both cars going away and coming towards) being seen as very favourable and could be used for potentially petitioning a lower speed limit for instance. D. Smith has also enquired as to the

warranty, but is still waiting for a response. Whether or not these signs may be covered by NRCC's insurance was also discussed. NRCC is still considering having 2 signs, and in terms of cost, posts and installation still need to be taken into account, with more information regarding these requirements and planning to be obtained from PCC once the particular sign has been chosen.

- Action: D. Smith to chase for further replies re reliability, price, quality etc of the signs and decide on the best one. Clerk to enquire about insurance cover.
- **Roch Gate Motel** - Clerk read out the letter received from Rhodri Bevan who is the Planning Enforcement Officer responsible for the site which stated that a site visit carried out on 26 March 2018 assessed that the owners have taken reasonable action to comply with the notice satisfactorily and that a building inspector from PCC has confirmed that the property is not considered to be in a dangerous condition. Consequently the above breach is now considered resolved. R. Bevan is attempting to contact the neighbouring landowner to remove the roof and has so far been unsuccessful.
  - Action: Clerk to email R. Bevan and suggest a land register search.
- **Nolton and Roch Community Action Plan 2018** - D. Smith confirmed that there will be 700 copies of the flyer sent out in the Round-up to ensure the greatest reach and hopefully a good turnout on the night. All Councillors were in agreement that this was a good way to get the message out. R. Thomson has also gone door to door with flyers in Nolton. PLANED will cover most of the printing costs, usually around 400 copies, all agreed that the Council would cover the extra few hundred copies which shouldn't be more than £30. The event will start at 6pm and the Councillors who can attend will arrive around 5.30pm to offer any additional help if needed. Catering for the event is being provided by Clare Hallett of Keeston Catering and there will be soup, cheese and cake for £6 a head. PLANED cover the cost of 30 attendees at £5 a head; our numbers are likely to be around 40 people. It was agreed by all that the Council was happy to cover the additional costs of £90.
- **Nolton Haven beach erosion** - M. Canton confirmed that the road is still in the same state. M. Harries agreed to chase this matter up.
  - Action: M. Harries to speak to the relevant people to find out the plans.
- **Nolton Haven car park** - sadly, none of the other clerks in the similar situation have had any luck re a paper trail, therefore they are looking to mount an opposition case based on congestion, lack of business use, local chapel attendance etc. It is more than likely that NRCC may have to do the same. In Nolton's case it was noted that parking on the grass verges and blocking people's driveways would be an issue. The chapel and the pub also use the car park and it is unfair to charge for such services having a likely detrimental effect. M. Canton also raised the point that it wasn't actually PCNP who put the tarmac down, therefore the car park has been at no huge cost to them at all and it would be unreasonable and unethical to charge for something they have not indeed paid for - which was the main reason given for charging.
  - Action: Clerk to keep in touch with Angle, Amroth, Penally clerks and the possibility of mounting a joint action.
- **Nolton bench / sign improvements** - R. Thomson sent an email update. He hopes to look at this in more detail with M. Canton next month.
- **Community rubbish** - M. Harries confirmed that community litter picks can use royal blue or purple bags and litter pickers. The WI are also organising beach cleans locally at the moment. If an environmental group was set up for Nolton and Roch there is also the possibility of a Keep Wales Tidy grant. M. Harries also confirmed that dog bins are no longer being provided, just normal bins, as the dog waste is no longer separated.
- **Nolton salt box** - M. Harries confirmed that PCC will supply a salt box for £120 + VAT including 2 x refills a year. M. Canton confirmed that the location is likely to be up by the chapel at the top of the hill.

M. Harries confirmed that it is John Evans who has to be contacted and he will advise whether the location is suitable etc. All Councillors agreed that NRCC would happily cover the cost of the salt box for the community.

- Action: M. Canton to pass on the above information to R. Thomson.

1374 Planning

- **PCNPA application no: NP/18/0124/FUL. Location: Takora, Nolton Haven, Haverfordwest, SA62 3NN. Proposal: demolition of existing residential dwelling & construction of new residential dwelling.**

All Councillors agreed that although they do not object to a new house in principle, any new building has to be mindful of the style. All Councillors agreed that a coloured and detailed visualisation would have been helpful. It was particularly unclear how the roof would look.

- Action: Clerk to draft a response to reflect the above.
- **PCC application no: 17/1021/PA. Location: Castle Farm House, Roch, A62 6AQ. Proposal: extension and alterations (partly in retrospect) and erection of a car port.** Clerk reported that permission has been granted for the above application.

1375 Finance

- **Independent Internal Auditor appointment** - The Clerk met with Alun Evans at Bevan and Buckland to discuss their possible engagement. Mr Evans quoted a fee of £150 + VAT and would send his engagement letter over shortly. The Councillors confirmed that that fee was acceptable. *\*Engagement letter once received was subsequently circulated to the Councillors by email on 22 April 2018, it was proposed by J. Hancock and seconded by R. Thomson to appoint Bevan Buckland as NRCC's internal auditors.*
  - Action: Clerk to sign relevant documents and appoint Bevan and Buckland as NRCC's internal auditor.
- **VAT return** - Clerk confirmed that a VAT return for last year's receipts (to include the defib) would be completed this week.
- **Budget 2018 / 19** - Clerk provided an overview of the budget for the year, taking into account a decrease in donations as discussed at the previous meeting. There is likely to be around £4k in the account at the end of year which could be put towards the community projects currently being discussed - speed signs, sign / bench improvements.
  - Action: Clerk to report back on the budget in a few months' time.

1376 Correspondence

- **PCC email re call for Candidate Sites** - the Clerk gave an overview of the process: the public can propose any land for development (or protection from development) as part of the Local Development Plan review until 14 June 2018. PCC will be providing posters and all Councillors are encouraged to spread the word to the community.
  - Action: Clerk to forward the Candidate Site email round to all Councillors and publicise the call for Candidate Sites on the Facebook page. M. Harries to bring this up at the visioning exercise where relevant.
- **Enhancing Pembrokeshire Grant meeting 16 May 2018** - the Clerk gave an overview of the new grant which should be available on a proportionate basis dependent on the number of second homes to each parish in the county very soon. Given the number of second homes in Nolton and Roch it is estimated that £10,376 would be available for schemes that meet the grant criteria. A briefing meeting for town and

community councils has been arranged for 16 May 2018. It is likely that both the Clerk and D. Smith will attend, but D. Smith will confirm nearer the time.

- Action: Clerk to include the fund for discussion at the next NRCC meeting.

1377 Meetings attended by Councillors / forthcoming meetings

- **Hywel Dda Health Board T&CC event 19 April 2018 6.30pm Haverfordwest** - the Clerk confirmed that she is happy to attend this Board event given the importance of the healthcare shake up currently affecting the county.

1378 Other items

- **AED training** - R. Thomson and M. Canton are hoping to hold the next AED training session in July. The WI are keen to attend.

1379 PCC report

None.

1380 AOB

- **Child burials and cremations memorandum of understanding** - M. Harries gave an overview of the changes affecting charges associated with child burials and cremations. The Welsh Assembly have now agreed to fund any costs associated with such burials and cremations, such as permits and grave digging. There is also a small window to make a retrospective claim for any costs associated with burials or cremations since 23 November 2017. *By follow up email, it was proposed by A. Peach and seconded by J. Hancock that NRCC formally resolve to adopt the memorandum.*
  - Action: Clerk to write to all chapels and churches in the Parish to notify them of this change so that any costs may be reclaimed accordingly. Clerk to liaise with J. Hancock re correct contact details.
- **Newgale shingle bank**: J. Gale mentioned that the pebble issue has unfortunately not been resolved. It is not simply a case of sweeping up a few pebbles, indeed the whole bank itself needs reshaping as it has fallen down / collapsed over the winter months. J. Gale and M. Harries were aware of a grading machine that has previously come along and reshaped the shingle bank.
  - Action: Clerk to contact PCC and arrange for the shingle bank to be reshaped asap.
- **Extending speed limit in Roch** - J. Hancock enquired as to whether we might look at extending the speed limit beyond his premises given the safety concern of cars often speeding up as large and slow machinery / vehicles emerge. It was remembered by D. Smith that Sue Lewis at PCC had included something on this in her Safer Routes proposal which NRCC fully supported.
  - Action: Clerk to forward the email from S. Lewis re Safer Routes to M. Harries and J. Hancock.

1381 Items for the next agenda

Enhancing Pembrokeshire Grant.

Meeting closed at 8.50 pm.

Next meeting and AGM: 7pm on Monday 14 May 2018 at Nolton Reading Rooms, Nolton

Signed

Chairman